

# BLUE RIDGE BEHAVIORAL HEALTHCARE

## MINUTES OF October 20, 2022

The regular meeting of the Board of Directors of Blue Ridge Behavioral Healthcare was held at 5:00 p.m. on Thursday, October 20, 2022 at 1315 Franklin Ave, SW, Roanoke, Virginia 24016.

### MEMBERS PRESENT

Dr. Carole Geiger  
Richard Caywood  
Marty Francis  
Ed Garner  
Susan Goad  
Dan Karnes  
Patrick Kenney, Esq.  
Wanda Osburn  
Bobby Russell  
Carol Whitt

### STAFF PRESENT

Mark Chadwick  
Tamara Starnes  
Helen Lang  
Claude Henson  
Chasity Means  
Aprille Kelly  
Adrien Monti  
Cathy Brown  
Letitia Hawkins-Beatty  
Pam Binns

### MEMBERS ABSENT

Lew Bishop  
Helen Ferguson  
Rev. Todd Hester  
Dr. Forest Jones  
Patrick Kenny, Esq.  
Dr. Elizabeth Leffel  
Bobby Russell  
Ann Tripp

#### 1. Call to Order

Dr. Carole Geiger, Chair, called the regular meeting of Blue Ridge Behavioral Healthcare Board of Directors to order at 5:04 p.m.

#### 2. Members of the Public Introductions and Comments – No members of the public were present.

#### 3. **ACTION ITEM:** Approval of August 11, 2022 Minutes.

Ed Garner moved to approve the minutes of the August 11, 2022 Board of Directors Meeting. Richard Caywood seconded the motion. The motion carried and the minutes were approved.

#### 4. **Chair Comments** – Dr. Carole Geiger, Chair

**A. ACTION ITEM:** 2022 Audit Report – Karen Jackson, Partner, with Hicok, Brown & Company. The board received a presentation of the independent audit results for FY 2022 by Ms. Jackson and Ms. Palmer. Motion (from Resources Committee) to approve the independent auditor's report for FY 2022 as presented by Hicok, Brown & Company, A motion was brought by Resources Committee to approve the FY 2022 Independent Auditor's Report. The motion carried.

**B.** Appointment of Nominating Committee. Dr. Carole Geiger announced the Nominating Committee members, who are the members of the Executive Committee:

Lew Bishop, Dr. Carole Geiger, Richard Caywood, Dr. Forest Jones, Ed Garner, and Wanda Osburn. BRBH Board of Directors Proposed Slate of Officers will be presented at the December 8, 2022 board meeting.

- C. Chief Executive Officer Report: Mark Chadwick reviewed the Chief Executive Officer's report.
- D. Chief Executive Officer Report: Mark Chadwick reviewed the plans to update the Burrell Lobby
- E. Chief Clinical Officer Report: Tamara Starnes reviewed the Chief Clinical Officer's report.

5. **Resources Committee Report** – Richard Caywood, Treasurer

The Resources Committee met on October 20, 2022 at the BRBH Franklin Road Office, Room 108, located at 1315 Franklin Road, SW, Roanoke, VA 24016 at 3:45 pm. Richard Caywood chaired the meeting and committee members in attendance were, Dan Karnes Marty Francis, Ed Garner, and Carol Whitt. Board Chair, Dr. Carole Geiger, was also in attendance. Pam Binns, Claude Henson and Helen Lang staffed the meeting and Mark Chadwick, Chief Executive Officer, was also in attendance.

- A. **Business & Financial Services:** Pam Binns, Chief Financial Officer presented information on the following topics and staff recommendations.
  - 1. **ACTION ITEM:** Local Government Funding Requests. Motion was brought by committee to approve local government funding requests. The motion carried.
    - Pam Binns reviewed the Business and Financial Services report, which included information on August 2022 financial statements
    - A copy of the DBHDS Performance Dashboard was included in the board packet.

**ACTION ITEM:** Motion to Enter Recess. Richard Caywood motioned to enter recess at 5:38 pm in order to convene the affiliate entity to discuss approval of 2022 BRBH, Inc. Audit Report. Carol Whitt seconded the motion. The motion carried.

- Dr. Geiger reconvened the Blue Ridge Behavioral Healthcare Board of Directors at 5:40 pm

B. **Human Resources:** Claude Henson, Human Resources Officer

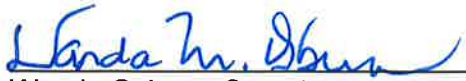
- 1. Claude Henson presented:
  - Supervisor Training
  - Turnover Snapshot for Fiscal Year 2022

C. **Continuous Quality Improvement:** Helen Lang, Continuous Quality Improvement Officer

- 1. ***Helen Lang presented:***
  - Virginia Department of Medical Assistance Services (DMAS) Desk Audit SFY2020
  - Department of Behavioral Health and Developmental Services (DBHDS) 1st Quarterly Review

6. Other Information Items

- 7. **Next Board Meeting Date** – December 8, 2022 at 5:00 p.m. is currently scheduled in the Thomasson Room at 1315 Franklin Road, SW, Roanoke, VA 24016
- 7. The meeting adjourned at 6:37 p.m.

  
Wanda Osburn, Secretary

12/8/2022  
Date Approved

  
Chasity Means, Recorder for the Board